

PRE-WRITING TASKS

Leaving a quick message for a friend

Die folgenden Aufgaben und Materialien wurden von Lehrerinnen und Lehrern für Lehrkräfte der SEK I entwickelt und können als gesamtes Aufgabenpaket oder als Einzelaufgaben in den Unterricht integriert werden. Sie sollen Schülerinnen und Schüler beim Aufbau der individuellen Schreibfertigkeit in der Fremdsprache Englisch unterstützen. Das gesamte Aufgabenpaket umfasst *Exercises* und *Activities* zu den Aspekten *Task Achievement*, *Cohesion and Coherence*, *Grammar* und *Vocabulary*. Die *Exercises* und *Activities* entsprechen den zur Bewertung von Schülertexten herangezogenen Dimensionen der vom BIFIE entwickelten *Assessment Scale* (<https://www.bifie.at/node/3231>).

PRE-WRITING SHORT PROMPT:
A MESSAGE

You are on holiday with your aunt and her family in England. One of your English friends is coming to see you at 4 o'clock, but now you had to go into town with your aunt, and you will be a little late.

So you send a quick message (40–70 words) to your friend on your smart phone/tablet.

In this note you ...

- say sorry.
- explain what you are doing in town.
- ask him/her to wait.
- tell him/her when you will come back.

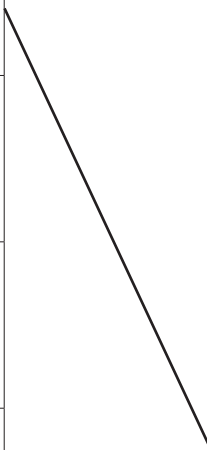
TASK ACHIEVEMENT 1

There are four content points:

- A. tell him/ her when you want to meet
- B. tell him/ her where you want to meet
- C. suggest something you want to do together
- D. tell him/ her how long you can stay out in the evening

What goes together? Match the sentences with the letters. Draw lines (see example).

A	1. We could ride our bikes and eat some ice cream.
B	2. I would like to meet you at 2 o'clock.
C	3. Aunt Susie is very strict, so I must be home at 7 o'clock.
D	4. Maybe we can see a film at the cinema?
	5. Let's meet at the playground. And don't forget to bring your bike.
	6. I'll come over to your house. Then we can decide what to do.
	7. Have you got time in the afternoon? Say, around 4 p.m.?
	8. What about building a tree house in the wood behind our house?



TASK ACHIEVEMENT 2

This is the e-mail Anna wrote to Susan. But it is a very simple one, and it is too short.

Could you change it so it sounds nicer and becomes more interesting? Your new e-mail should have about 70 words.

Hi Susan,

Let's do something together tomorrow.

Let's meet at 2 o'clock in the park.

We could eat an ice cream. And we can go shopping.

I must be back at seven.

Please write back.

Anna. [36 words]

GRAMMAR 2

In an e-mail to a friend, you want to:

- tell him/ her when you want to meet
- tell him/ her where you want to meet
- suggest something you want to do together
- tell him/ her how long you can stay out in the evening

Here are some sentences that you could use in your e-mail, but some words are left out. In the box below each sentence, some of the words and phrases are wrong, some are correct.

- ~~Cross out~~ the wrong ones.
- Underline or **mark** the correct solutions.
- From the correct solutions, which one do you feel is best?

1. _____ in the park, near the playground.

will we meet – let's meet – meet we – we can meet – we could meet – meet we us

2. _____ like to meet you in the afternoon.

We'd – I'd – Would you – I would – I could – We can

3. _____ come over to your house at 3 o'clock.

You can – I'll – I'm going to – I coming – How about

4. _____ 2 o'clock be okay for you?

Is – were – would – will – shall

5. _____ do something together this afternoon?

Shall I – Will you – Shall we – Could we – We can

6. How about _____ to the cinema?

going – go – went – to go – we go

7. I _____ be home by seven, because aunt Betty is cooking her wonderful lamb steaks.

must not – must – will – need to – want to – need not – would

KEY– TASK ACHIEVEMENT 2

(possible solution, children/classes will come up with their own versions; extending the basic text lends itself to classroom work!)

Hi Susan,

I have a free afternoon tomorrow, could we do something together?

Let's meet at 2 o'clock in the park, near the big playground.

We could eat an ice cream at Ice Cream Paradise? They have the best ice cream in town.

And afterwards, let's go shopping at Rag-Mart's. I need a new pair of jeans.

I haven't got much time in the evening, because I must be back for dinner at seven.

Please write back, hope to see you tomorrow,

Anna. [82 words]

KEY – GRAMMAR 2

Here are some sentences that you could use in your e-mail, but some words are left out. In the box below each sentence, some of the words and phrases are wrong, some are correct.

- ~~Cross out~~ the wrong ones.
- Underline or **mark** the correct solutions.
- From the correct solutions, which one do you feel is best?¹

1. _____ in the park, near the playground.

will we meet – **let's meet** – meet we – **we can meet** – **we could meet** – meet we us

2. _____ like to meet you in the afternoon.

We'd – **I'd** – Would you – **I would** – I could – We can

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5. _____ do something together this afternoon?

Shall I – Will you – **Shall we** – **Could we** – We can

6. How about _____ to the cinema?

going – go – went – to go – we go

7. I _____ be home by seven, because aunt Betty is cooking her wonderful lamb steaks.

must not – **must** – will – **need to** – **want to** – need not – would

1 Das Empfinden, welche Lösung „die beste“ ist, wird wohl im Einzelfall verschieden sein. Daher wird darauf verzichtet, eine „richtige“ Reihung anzugeben. Vielmehr soll die Aufgabe zur Sprachreflexion anregen und das Bewusstsein der Schülerinnen und Schüler wecken, dass es verschiedene Möglichkeiten gibt, eine Sprachhandlung auszuführen.

