

PRE-WRITING TASKS

Writing an e-mail to your host family

Die folgenden Aufgaben und Materialien wurden von Lehrerinnen und Lehrern für Lehrkräfte der SEK I entwickelt und können als gesamtes Aufgabenpaket oder als Einzelaufgaben in den Unterricht integriert werden. Sie sollen Schülerinnen und Schüler beim Aufbau der individuellen Schreibfertigkeit in der Fremdsprache Englisch unterstützen. Das gesamte Aufgabenpaket umfasst *Exercises* und *Activities* zu den Aspekten *Task Achievement*, *Cohesion and Coherence*, *Grammar* und *Vocabulary*. Die *Exercises* und *Activities* entsprechen den zur Bewertung von Schülertexten herangezogenen Dimensionen der vom BIFIE entwickelten *Assessment Scale* (<https://www.bifie.at/node/3231>).

PRE-WRITING LONG PROMPT:
E-MAIL

You are going on a school trip to London with your class for a week. You will stay with a family, the Millers.

You have decided to write an e-mail (120–150 words) to the Millers before the trip.

In your e-mail

you tell them

- who you are
- where you live
- about your family
- about your hobbies

you ask them

- about your room in their house
- what you can see/do in London

COHERENCE AND COHESION 1

Something has gone wrong in this e-mail: some words have got lost. Please fill in the correct linking words from the box. There are two words that you do not need.

and – because – but – here – if - or – where – when – which

TO: millerfamily@babblemail.com

ABOUT: My class trip

Dear Mr. and Mrs. Miller,

My name is Martin Huber, and I will go to Norwich with my class in 3 weeks. My teacher, Mr. Mayr, has told me that you will be my host family. I am happy that I can stay at your house.

1) _____ is some information about myself: I live in Oberndorf near Salzburg. I like it there, 2) _____ it is a nice place. It is quiet and not very big, but when we need something, we can always go to Salzburg, 3) _____ we get every-thing we want.

In my family there are my parents, my little sister Susie, and our dog Gangster. This may sound dangerous, 4) _____ in fact Gangster is quite harmless and nice. He only got his name because of the black spots around his eyes, 5) _____ look like a gangster's mask.

I have two questions about my stay with you: will I have a room for myself, 6) _____ do I have to share it with somebody else? 7) _____ are there any rules which I have to know about?

I hope to hear from you soon. Please write back,

Martin

COHERENCE AND COHESION 2

This is what Martin tells the Millers about himself.

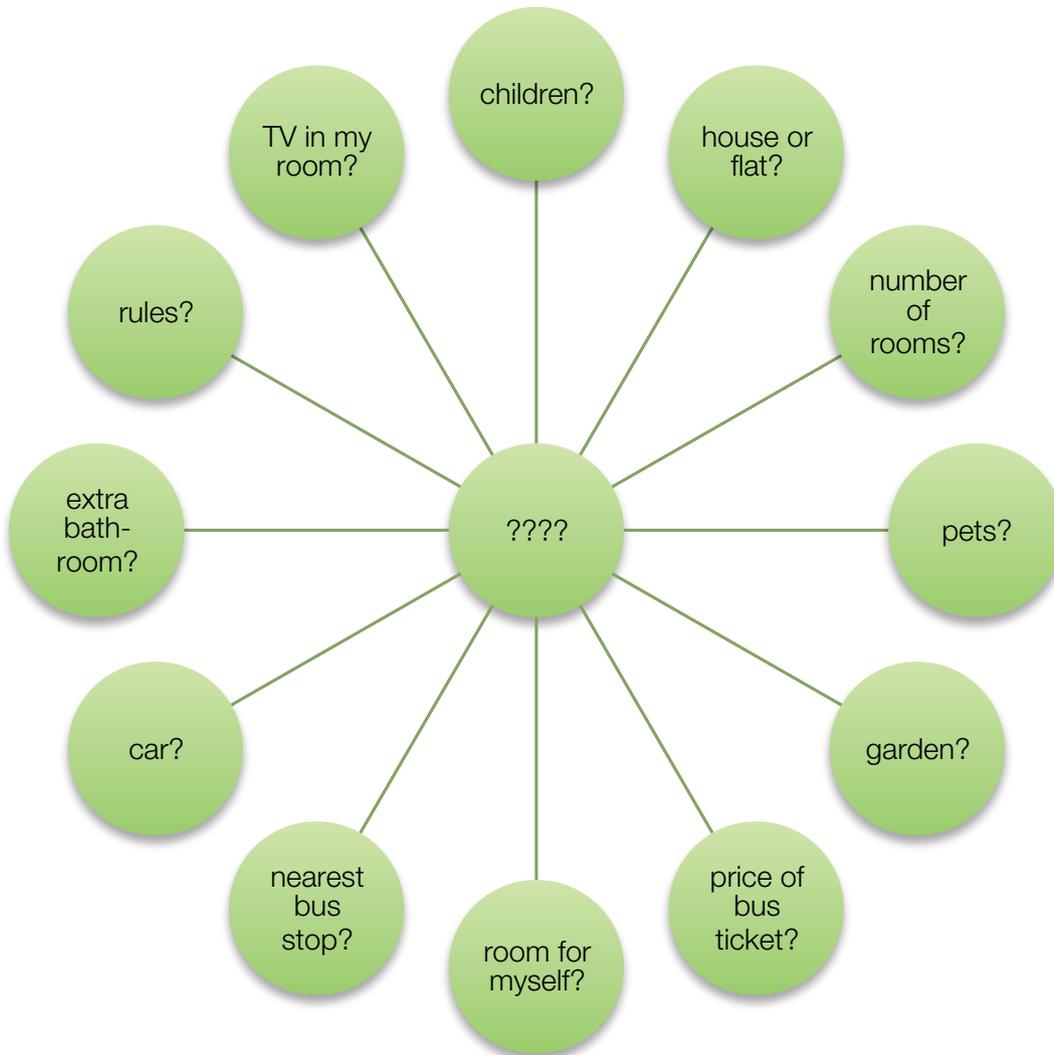
- My name is Martin Huber.
- I live in Oberndorf.
- Oberndorf is a small town.
- Oberndorf is near Salzburg.
- There are 5 people in my family.
- There is my mother and my father.
- I have a younger sister.
- My sister's name is Susie.
- We have a dog.
- Our dog's name is Gangster.
- The name sounds very dangerous.
- Gangster is really quite friendly and harmless.

This text looks and sounds very simple and boring.

To make it more interesting, try to re-write this text in four/three/two sentences, and combine your sentences with linking words.

GRAMMAR 1

Questions, questions, questions. This is what Martin wants to know from the Millers:



Write out the questions. Can you think of more questions?

VOCABULARY 1

In an e-mail to a friend, you want to suggest some things you can do together. This is a list of things that you can do together with a friend.

Study them and write them into the Range Trumpet on the next page.

- ride our bikes
- walk my dog
- play football
- play tennis
- build a tree house
- play (computer) games
- go shopping
- study for the maths test
- go for a walk
- watch a film
- have lunch in a restaurant
- invite a friend/friends
- eat some ice cream
- go skateboarding
- do our homework
- go to the zoo
- visit a friend
- go to a party
- meet at the youth club
- go to the cinema
- take a walk in the park
- go wakeboarding
- go swimming
- have a barbecue
- etc. ...

The Range Trumpet

EASY

MEDIUM

DIFFICULT



play football

go for a walk

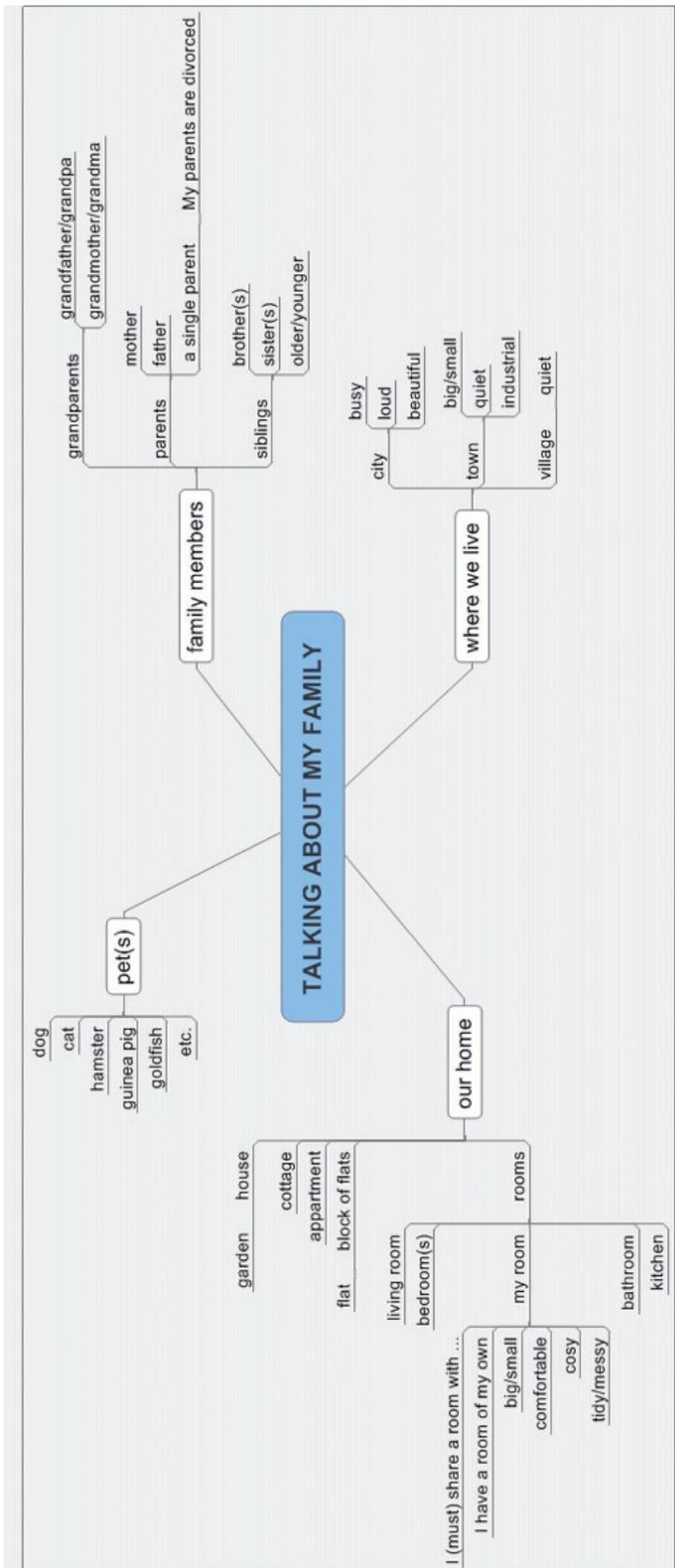
take a walk in the park

Can you think of more things to do?

VOCABULARY 2

In an e-mail to your English host family, you want to write about your family.

Study this mind map. With a text marker, highlight the parts that are correct for you. Then write a short text (50–70 words) about your family.



KEY – COHERENCE AND COHESION 1

1	here
2	because
3	where
4	but
5	which
6	or
7	and
Distractor 1	if
Distractor 2	when

KEY/(ONE OF MANY) POSSIBLE SOLUTION(S) – COHERENCE AND COHESION 2

My name is M. H., and I live in Oberndorf, a small town near Salzburg.
In my family, there are 5 people: my parents, my younger sister Susie, and our dog, whose name is Gangster.
Now this name sounds very dangerous, but in fact, Gangster is quite nice and harmless.

KEY/POSSIBLE SOLUTIONS – GRAMMAR 1

- Do you have (any) children?
- How many children have you got?
- Do you live in a house or a flat?
- How many rooms have you got in your house?
- Have you got any pets?
- Do you have a garden?
- How much is a bus ticket?
- Will I have a room of my own?
- How far is it to the nearest bus stop?
- Have you got a car?
- Will I have a bathroom just for myself, or will I have to share it?
- Are there any rules in your family?
- Will I have a TV in my room?
- etc. ...

KEY/BEMERKUNG FÜR DIE LEHRKRAFT – VOCABULARY 1

Wie die Lösung dieser Aufgabe im Einzelfall aussieht wird sehr stark vom Leistungsstand der Lerngruppe bzw. der Einzelperson abhängen. Es gibt kein eindeutiges „Richtig“ oder „Falsch“. Vielmehr soll die Aufgabe im Rahmen der Unterrichtsarbeit zur Sprachreflexion anregen und im Sinne der Erweiterung der lexikalischen Möglichkeiten (*lexical range*) das Bewusstsein der Schülerinnen und Schüler wecken, dass es verschiedene Möglichkeiten gibt, Dinge auszudrücken, und dass es erstrebenswert ist, eine Palette an lexikalischen Möglichkeiten zur Verfügung zu haben.