

PRE-WRITING TASKS

Writing an e-mail about your holiday in Australia

Die folgenden Aufgaben und Materialien wurden von Lehrerinnen und Lehrern für Lehrkräfte der SEK I entwickelt und können als gesamtes Aufgabenpaket oder als Einzelaufgaben in den Unterricht integriert werden. Sie sollen Schülerinnen und Schüler beim Aufbau der individuellen Schreibfertigkeit in der Fremdsprache Englisch unterstützen. Das gesamte Aufgabenpaket umfasst *Exercises* und *Activities* zu den Aspekten *Task Achievement*, *Cohesion and Coherence*, *Grammar* und *Vocabulary*. Die *Exercises* und *Activities* entsprechen den zur Bewertung von Schülertexten herangezogenen Dimensionen der vom BIFIE entwickelten *Assessment Scale* (<https://www.bifie.at/node/3231>).

PRE-WRITING LONG PROMPT

E-MAIL

Last summer you went with your family on holiday to Australia. There you met a nice girl/boy and you became friends. Now you are back home and write him/her an e-mail.

Write an e-mail to your new friend (100–130 words).

Tell your new friend

- about the trip back home
- how you felt back home
- what you think about your holidays in Australia
- what you liked best in Australia
- that he/she should visit you one day
- what he/she can do and see in Austria

TASK ACHIEVEMENT 1

Look at the three beginnings. Which is the best one?

Give reasons for your choice!

See you Tom,
Greetings from Austria! My parents were glad they were back, but I am sad about it. How are you?

Hi to you,
Here is an e-mail for you from Austria. I want to write you about my trip back home and how I felt back home.

Dear Aaron,
How are you? I am back in Austria and I wanted to write you an e-mail immediately. The trip was really long.

TASK ACHIEVEMENT 2

There are 6 content points you have to write about in your e-mail. Think of 2 things you could write about for each content point (for some content points they can be positive or negative things). There is one example for each content point to help you get started.

about the trip back home	many passengers on the flight, you couldn't sleep		
how you felt back home	really excited to see your friends again		
what you think about your holidays in Australia	you would like to go there again		
what you liked best in Australia	taking photos of the kangaroos in the Australia Zoo		
that he/she should visit you one day	should come and see you at Christmas		
what he/she can do and see in Austria	see snow in winter and go skiing		

COHERENCE AND COHESION 1

In the following part of a student's e-mail there are some linking words missing from the text. Find suitable linking words that fit into the gaps. The first one has been done for you.

Although I am really happy to see my friends again, I feel a little sad that I am no longer in Australia. I liked it there so much _____ I had so much fun. Remember the day when we went to Australia Zoo together? I didn't want to go at first _____ your mum told me that it was great. So I was quite excited _____ we went there. Even my parents, _____ usually don't like zoos that much, thought that it was an awesome experience to touch a kangaroo. They didn't think they would like Australia so much _____ we went there. _____ we are back here in Austria again and they talk about our trip all the time!

COHERENCE AND COHESION 2

The 6 parts of the following e-mail have been mixed up. Put them into the correct order.

This was also what I liked best about my trip. Being under water and seeing all the fish and the corals in the Great Barrier Reef was an unforgettable moment. Still, Austria has some pretty great things to do as well.

Dear Sandra,
How are you? I hope you are fine and the weather is still great in Sydney.

So when we arrived at home I was so tired that I fell asleep immediately. It was nice to be in my own room again and sleep in my own bed. In the morning I called all my friends to tell them that I was back.

It is really cold here and it is snowing! I finally got home yesterday after a really long flight, which I thought was never going to end. The plane was completely full and I couldn't sleep for a single second.

I wish I could show you the mountains covered in snow. You should really come and visit me as soon as you can. Maybe you could visit me next winter, so I can show you how to ski. Hope to hear from you soon!
Yours,
Susi

On the phone I already started to tell them about my awesome holidays, which were the best holidays of my life. I had so much fun and I experienced so many new things, for example scuba diving.

GRAMMAR 1 – WORD ORDER

One word or phrase in the following sentences is in the wrong place. Underline the word(s) and rewrite the sentence in the correct way.

1. With my parents went I to Australia Zoo.

2. I thought never that the flight would take so long.

3. My friends are curious what will I say about my holidays.

4. We went then to Sydney.

5. I think that you should come me visit next winter.

6. Have you been again scuba diving?

GRAMMAR 2 – TENSES

Read the following part of a student's e-mail. Put the verbs into the correct tense. The first one has been done for you.

When I came back to Austria, I could (can) not believe what the weather was like. It _____ (snow) heavily and the wind _____ (blow). There was an awful storm and my friends _____ (tell) me that the week before there had been one metre of snow. I am sure that the sun _____ (shine) in Sydney right now.

I hope that I _____ (have) the chance to go to Australia again in a few years' time. Most of my friends also _____ (want) to go there and _____ (see) the famous sights.

Thank you so much for showing me all those great things! I _____ (have) the best time of my life when I _____ (be) with you this summer.

VOCABULARY 1

When writing your e-mail, you have to describe your feelings, your holidays in Australia and things to do and see in Austria. Which words or phrases could you use in your e-mail? A few examples have been done for you.

Feelings (trip, back home)	tired, excited and glad ...		
Holidays in Australia	awesome time, many sights		
Things to do/ see in Austria	go skiing, visit Vienna ...		

VOCABULARY 2

Look at the list of German words below. Which of these words do you know in English?

Flug _____

Flugzeug _____

Reise _____

Wüste _____

Küste _____

Meer _____

tauchen gehen _____

Hauptstadt _____

Känguruh _____

in einem Hotel wohnen _____

glücklich sein _____

zu Hause _____

Schlange _____

gefährlich _____

Abenteuer _____

KEY – TASK ACHIEVEMENT 1

*Look at the three beginnings. Which is the best one?
Give reasons for your choice!*

Dear Aaron,
How are you? I am back in Austria and I wanted to write you an e-mail immediately. The trip was really long.

Possible reasons:

- correct salutation formula
- questions address the reader and indicate that a response is expected
- refers to first content point

KEY – COHERENCE AND COHESION 1

In the following part of a student's e-mail there are some linking words missing from the text. Find suitable linking words that fit into the gaps. The first one has been done for you.

Although I am really happy to see my friends again, I feel a little sad that I am no longer in Australia. I liked it there so much **because** I had so much fun. Remember the day when we went to Australia Zoo together? I didn't want to go at first **but** your mum told me that it was great. So I was quite excited **when** we went there. Even my parents, **who** usually don't like zoos that much, thought that it was an awesome experience to touch a kangaroo. They didn't think they would like Australia so much **before** we went there. **Now** we are back here in Austria again and they talk about our trip all the time!

KEY – COHERENCE AND COHESION 2

The 6 parts of the following e-mail have been mixed up. Put them into the correct order.

Dear Sandra,
How are you? I hope you are fine and the weather is still great in Sydney.

It is really cold here and it is snowing! I finally got home yesterday after a really long flight, which I thought was never going to end. The plane was completely full and I couldn't sleep for a single second.

So when we arrived at home I was so tired that I fell asleep immediately. It was nice to be in my own room again and sleep in my own bed. In the morning I called all my friends to tell them that I was back.

On the phone I already started to tell them about my awesome holidays, which were the best holidays of my life. I had so much fun and I experienced so many new things, for example scuba diving.

This was also what I liked best about my trip. Being under water and seeing all the fish and the corals in the Great Barrier Reef was an unforgettable moment. Still, Austria has some pretty great things to do as well.

I wish I could show you the mountains covered in snow. You should really come and visit me as soon as you can. Maybe you could visit me next winter, so I can show you how to ski. Hope to hear from you soon!
Yours,
Susi

KEY – GRAMMAR 1

One word or phrase in the following sentences is in the wrong place. Underline the word(s) and rewrite the sentence in the correct way.

1. With my parents **I went** to Australia Zoo.
2. I **never** thought that the flight would take so long.
3. My friends are curious what I **will** say about my holidays.
4. **Then** we went to Sydney.
5. I think that you should come visit **me** next winter.
6. Have you been scuba diving **again**?

KEY – GRAMMAR 2

Read the following part of a student's e-mail. Put the verbs into the correct tense. The first one has been done for you.

When I came back to Austria, I could (can) not believe what the weather was like. It **was snowing** (snow) heavily and the wind **was blowing** (blow). There was an awful storm and my friends **told** (tell) me that the week before there had been one metre of snow. I am sure that the sun **is shining** (shine) in Sydney right now.

I hope that I **will have** (have) the chance to go to Australia again in a few years' time. Most of my friends also **want** (want) to go there and **see** (see) the famous sights.

Thank you so much for showing me all those great things! I **had** (have) the best time of my life when I **was** (be) with you this summer.

KEY – VOCABULARY 2

Look at the list of German words below. Which of these words do you know in English?

Flug	flight
Flugzeug	airplane
Reise	trip, journey
Wüste	desert
Küste	coast
Meer	ocean, sea
tauchen gehen	go diving
Hauptstadt	capital
Känguruh	kangaroo
in einem Hotel wohnen	stay in/at a hotel
glücklich sein	be glad/ be happy
zu Hause	at home
Schlange	snake
gefährlich	dangerous
Abenteuer	adventure